

EXCERPT FROM CURRENT CPS POLICY 9/8/04

I. REFERRAL FOR CHILDREN UNDER AGE THREE

If an investigation results in a disposition of founded on any child under age three or if a family assessment determines any child under the age of three to be in need of services to prevent risk of child abuse or neglect, that child shall be referred to the local Infant & Toddler Connection of Virginia (Part C Early Intervention System.) This referral is required by the Child Abuse Prevention and Treatment Act (CAPTA).

In Virginia, the eligible population to be served by Part C programs: Infants and toddlers from birth to age three who are developmentally delayed, who have atypical development, or who have a diagnosed physical or mental condition that has a high probability of resulting in delay.

Procedures for making a referral to Infant- Toddler Services:

- Within five (5) working days of completing the family assessment or investigation the local department of social services will send a referral to the local Part C Early Intervention program using the local referral form.*
- The local department will send a copy of the referral to the family with the notice of disposition or family needs assessment conclusions. The parent shall also be informed verbally of the referral and have an opportunity to discuss the referral process.*

It is strongly recommended that local departments meet with the local Infant and Toddler program prior to the implementation of this policy to learn about any referral issues that should be explained to the parent. More information on the Infant & Toddler programs in Virginia can be found at www.infantva.org.