

**Local Regional Direct Services Committee
Report to the Virginia Interagency Coordinating Council
6-13-01**

Revision of Forms Workgroup

The focus for the Forms Workgroup this quarter has been on drafting revisions to the IFSP form based on input from the field. (Revisions of the procedural safeguard forms will be addressed later this year). All input that was received (from councils and from families via the Statewide Family Representative) was considered item by item. In addition, chart reviews that were a part of the Monitoring and Improvement Measurement System (MIMS) site reviews provided additional information about needed changes. A draft revised form is being presented to the VICC (June 13, 2001) for endorsement. The target date for implementation of the revised form is July 1, but is dependent on approval from the VICC and by the Early Intervention Interagency Management Team (EIIMT). Instructions are also being revised and additional technical assistance materials are being developed (additional sample completed pages). A copy of the worksheet for the Forms Workgroup along with a "Notes" document which explains the rationale for decisions about changes is being disseminated along with the draft revised form.

Beth Tolley, Technical Assistance Consultant, Virginia Babies Can't Wait

Transition Workgroup

The Transition Workgroup initially met via teleconference between Richmond and the New River Valley on 4/19. A work plan was developed primarily consisting of revising technical assistance material to reflect recent changes in Part C Policies and Procedures as well as Part B Regulations. The workgroup sub-divided into several smaller groups by topic, i.e. transitioning from Part C, Receiving into Part B, Not eligible for Part B, Information for Families and Training for Families and Providers. A leader was identified for each topic group.

The topic groups leaders are responsible for coordinating the write-up on their topic and forwarding draft information to all members of the Transition Workgroup by July 9th. The Receiving into Part B group met on 6/6 in Harrisonburg to initiate this process. Feedback on the drafts are due back to the leaders by July 23, after which leaders will send a second draft, with revisions, to Katy McCullough by August 6.

Our next teleconference between Richmond and the New River Valley is scheduled for Thursday, August 16th. At this meeting the workgroup will discuss editing and layout of the final draft.

We hope to present the completed technical assistance document at the VICC meeting in September.

Katie McCullough, Council Coordinator, New River Valley