

**Local Regional Direct Services (LRDS) Committee
Report to Virginia Interagency Coordinating Council
3/14/01**

The Local Regional Direct Services Committee and the Council Coordinators Association (CoCoA) are collaborating to collect feedback on the IFSP and procedural safeguard forms. Wanda Pruett is obtaining feedback on these forms from families through the family network. Family survey results are also being reviewed for feedback concerning the forms. The committee will review the feedback and make recommendations for revisions (if indicated). July 2001 is the target date to complete revisions based on the feedback. Feedback received from the Office of Special Education Programs (OSEP) will also be incorporated in the revision of the forms.

Brenda Crockett, Darlene Warsing, and Kathy Phillips are reviewing the documentation requirements for Mental Health SPO case management to determine if they are consistent with the IFSP.

A Transition Workgroup has been formed as a subgroup of the LRDS Committee. Workgroup members include Katy McCullough (lead), Linda Bradford, Catherine Burzio, Regina Myrick, Elaine Barker, Salina Flores and Beth Tolley. Anne Lucas and Pat Abrams have developed objectives to guide the workgroup. Findings from the Part C and Part B OSEP Monitoring Self-Assessment Process will be incorporated into the work plan for the workgroup. One activity to be included is revision of the 1996 Transition Technical Assistance Document).

A Records Workgroup has also been established as a subgroup of the LRDS Committee. Members include Brenda Laws (lead), Debbie Billodeaux, Nancy Butts, Brenda Crockett and Kristen Jones (and possibly another provider). This group will review documentation and records requirements (including where records are kept, content of progress notes, etc.) and will generate recommendations for quality and consistency across the state.

The LRDS Committee will develop its work plan with target dates during the March 14, 2001 meeting.