

**Integrated Training Collaborative
Meeting Minutes
April 15, 2010**

Members Present:

Jen Barnes-Maddox	Terry Erlichman	Dianne Koontz Lowman	Lynn Wolfe
Deana Buck	Heidi Faustini	Pam Park	
Carol Burke	Adrienne Frank	Jane Stuart	
Bev Crouse	Cori Hill	Lynn Wiley	

1. **Welcome, Announcements, and Celebrations**-Members introduced themselves.
 - ❖ Welcome to new members, Pam, Jane, and Jen. Lynn Wolfe also joined us today.
 - ❖ Jane announced that her son is getting married in six weeks. Congratulations!
 - ❖ Adrienne announced that she has an additional focus to her work with the DSS social-emotional pilots. Congratulations, Adrienne!
 - ❖ Cori thanked ITC members, especially writers and reviewers for their work on the modules. The modules received high praise from the International Early Intervention Society and our info will be linked to their resource library.
 - ❖ The Shining Stars Early Childhood conference is scheduled for July 14-16 at VA Beach. We would like to increase EI participation. Please help spread the word. Registration and additional details are available on www.ttaconline.org

2. **Interagency Updates**

- ❖ None

3. **ITC Current Work**

- A. **Membership**-Cori emailed the current ITC membership list. Please make any changes, edits, etc and email to Cori by 4/23. This information is posted on the website and we want to keep it current.
- B. **Leadership Academy**-The Leadership Academy (LA) was held on April 12 and 13 at the Hotel Roanoke. Locality leaders including local system managers and program/therapy/SC directors participated. Camille Catlett from NPDCI presented information on effective leadership vs. management, cultural competence, and building the local system. Sharon Walsh from the Data Accountability Center (DAC) provided information with Part C monitoring consultants regarding use of data. Part C staff and DMAS staff also presented detailed information about Medicaid reporting. A stakeholder panel also featured collaboration from DOE, Dept. of Health, the Early Childhood Foundation, DMAS, Project HOPE, and the Infant & Toddler Specialist Network. Evaluations are being compiled by the Partnership evaluator. A zoomerang survey will also be sent to all LA participants to gather additional follow up/future planning info.
- C. **Kaleidoscope Revisions**-A very dedicated group of writers and reviewers have been working on the KI and KII revisions. Since all K participants will have to complete the credentialing modules prior to attending K training, KI and KII will focus on “need to know” information as a service coordinator. It has been somewhat of a struggle to keep that focus knowing that the number of training

hours has been reduced significantly for the K trainings. It will be VERY important for local leaders to remember that K trainings are just one part of ongoing professional development, including local training, mentoring and supervision in order to have effective service coordinators. It is still the hope that we will be able to have two pilot KI trainings and one pilot KII training before 6/30. (Keep your fingers crossed!) Cori also noted that there has been a misperception that those who have already completed KI and KII will need to repeat this training. This is NOT accurate. All SCs who have completed K training are identified in a database.

- D. CoPA-**The CoPAs continue to meet across VA. Some excellent resources, PP presentations, etc have been posted to the CoPA website if you have not checked it out recently. The CoPA grant year ends 6/30. We have 7 returning CoPA leaders and 3 new leaders. We are still in need of a leader for the Richmond area. If anyone knows someone who might be interested, please contact Cori.
- E. Virginia Cross-Sector Professional Development (VCPD)-(See attached diagram)** Cori shared the conceptualization of the VCPD which will be a combination of the SpecialQuest grant, the NPDCI grant, and the Infant Child Mental Health Committee. The smaller “bubbles” represent subcommittees on which we will need many people involved. Please contact Cori if you have an interest in these subcommittees. **WE NEED YOU!**
- F. ITC Retreat-**The retreat is scheduled for May 13th from 10:00 a.m. to 4:00 p.m. at the Stonewall Jackson Hotel in Staunton. Overnight accommodations on 4/12 and mileage reimbursement is available through the ITC grant. Please notify Cori by 4/23 if you are requesting an overnight room. The focus of the retreat will be planning/developing a workplan for additional professional development as we build Virginia’s Comprehensive System of Personnel Development (CSPD). I have all of the RSVPs from the meeting wizard but if your plans have changed and you are now able to join us (or you are no longer able to join us), please let Cori know by 4/23 so we have an accurate head count for food. **Lynne Wiley, Terry, and Corey have agreed to help with the planning of the retreat.**
- G. Technology-**Deana reported that we will be developing an early intervention professional development portal which be linked to the Part C website. Deana is working with web designers from VCU and a rough structure will be developed by 5/1. If anyone is interested in helping with this ongoing task, please notify Deana.

4. Other Business-none

Next meeting will be in July. Cori will send a meeting wizard to schedule.

Thanks for your involvement with the ITC!