

**Integrated Training Collaborative
Meeting Minutes
July 2, 2007**

Members Present:

Nancy Bailey	Bev Crouse	Beth Tolley
Carol Burke	Cori Hill	Amy Russell Yun

1. Welcome, Announcements, and Celebrations-Members introduced themselves.

- Nancy thanked the Part C and Part B offices for the recent Transition Workshops. She felt they were very informative and beneficial.
- The Shining Stars conference is next week in VA Beach.
- Check the website for other upcoming conferences!

2. Interagency Updates

- None to report

3. Subcommittee Updates

1) Curriculum Review

a) Kaleidoscope I and II-The final KI for this grant year was held in Abingdon 3/29, 3/30, and 4/24. There were eighteen participants. The last KII was held in Portsmouth on 4/30 and 5/1 for fourteen service coordinators.

Cori noted in the Abingdon KI we utilized a new video that Dana Childress developed with a family that replaced our role play. Dana videoed an IFSP review and shared her techniques, modeling how to ask questions about routines and everyday activities. KI participants were asked to take notes about Dana's techniques and then they were instructed to develop a page 2 and write 1-2 outcomes for the child. The activity was very well received. Cori shared this information at the IHE retreat and faculty members are interested in possibly writing a grant to develop more videos for use in the classroom with students.

We also restructured the KII PowerPoints slides and removed all of the "cartoon-like" graphics and replaced them with pictures of children. We simplified the fonts and reduced the number of words on each slide and eliminated some slides. We received very positive feedback regarding these changes.

Cori discussed some concerns about scheduling the next KI and KII trainings. The regulations are out for comment until late July. Any changes in regulations may have significant impact on the content to the curricula. The IFSP revisions and the Family Cost Participation will also be significant changes to content. The KI and KII curricula will have to be revised to reflect all of these changes.

b) Child Development Module-Carol reported that Dianne has done an incredible job updating the module. We have removed the specific references to early intervention and Virginia to make it more widely marketable to all early childhood audiences. Cori worked with Bill Tinsley, the marketing specialist at the Partnership, to determine the cost and the most feasible way to market it. It will soon be available on the Partnership website for \$10.00. Cori took a draft to the IHE retreat and pre-sold 50 copies!

c) Autism-The Communities of Practice in Autism (CoPA) conference is scheduled for 9/24/07 at the Charlottesville Omni. The content of the conference will be an advanced level training focusing on birth to three years with a special emphasis on the one-two year old age levels. Strategies will be provided for early interventionists to coach parents in natural environments. Maureen Conroy has provided a draft outline including (some examples): the relationship between child characteristics and intervention goals, increasing early social-communication skills, understanding and intervening on challenging behaviors, and embedding naturalistic instruction into daily routines and activities. Save the Date postcards were mass mailed in late-June. The registration forms will be mailed by mid-July. Maximum capacity for this conference is 300. Committee members discussed how registration would be handled (example: first come, first serve, team registration, guaranteed number per system, etc). Some members felt strongly that local systems should be guaranteed a certain number of spaces for a certain time period and that teams should not be a requirement. These concerns will be shared with the CoPA committee for final decision. The CoPA applications were also mailed in late-June. The deadline for submission is 7/20/07.

d) Local System Managers Training-The LSM training is scheduled for 10/16 and 10/17 at the Verona Government Center. A subcommittee of LSMs and Part C staff members are planning this event. The ITC's role is to facilitate. The planning committee has met twice and will meet again on 7/19/07. Save the Date postcards have been mailed to all LSMs and RSVPs have begun to come in. Part C staff and LSMs will soon begin planning who will be providing the content of the training during the two day event.

2) Conference Info-Cori provided a review to the VICC on June 13th, sharing the information from our conference debriefing, including our concerns that we did not have many family members in attendance although this was a major emphasis this year. Other VICC committees shared that they have had difficulty getting family involvement. One member noted that the Family Involvement Project is exploring the possibility of family stipends for families to attend the conference.

4. Scope of Work-Members reviewed the completed Scope of Work from last year (see attached.) We have a great deal for which to be proud. Members also reviewed the Scope of Work for 2007-2008 (attached). This year's budget allocation reflects an increase from approximately \$165,000 to \$200,000.

5. Other Business- Beth reported on several topics:

- ◇ The handouts from the Transition Workshops are available on the web.
- ◇ Additional materials from the VA System for Determining Child Progress are in development.
- ◇ Beth will be presenting with a panel at the OSEP Project Directors' meeting on July 16th. The topic will be: Early Childhood Outcomes: Implications for Personnel Preparation and Professional Development.

Next meeting: Monday, October 1 from 1:00-3:00 p.m. (location to be announced)

Thank you for your participation!