

**Integrated Training Collaborative
Meeting Minutes
April 5, 2006**

Members Present:

Nancy Bailey	Bev Crouse	Cori Hill	Mary Voorhees
Lisa Goodman Brown	Adrienne Frank	Alex Nelson Iwashyna	Lynn Wiley
Scottie Burnette	Peggy Henry	Eva Thorp	

1. Welcome, Announcements, and Celebrations-Members introduced themselves.

- Jen Cave is not able to be at the meeting today because she is at home with baby, Gabi! Jen and her husband adopted Gabi from Guatemala in mid-March. Everyone is doing very well. CONGRATULATIONS!
- Eva announced that her daughter is getting married May 13th! CONGRATULATIONS!
- Welcome to Alex Iwashyna, Part C medical intern, who will be with the Part C office until April 28th. We are glad you could join us!
- The Shining Stars conference will be held on July 19th-21st at VA Beach. Registration is available at TTAC Online.
- Nancy announced that Michael Trout, an infant mental health specialist from Champaign, Illinois, will provide a conference in far SW VA on October 17 and 18. Nancy will provide more details as they become available.
- DEC agreed to donate \$500 for the EI conference for door prizes. Lynn is making professional “theme” bags on autism, supports and services, sensory integration, etc.

2. Interagency Updates

Eva announced that she will be presenting on family stories at the American Education and Research Association conference

3. Grant Activities

A) Conference Update

1) Host Sign Ups-Cori shared the “Schedule at a Glance” and members signed up to host sessions at the EI conference. She will send an e-mail to fill remaining slots.

2) Other Jobs-We still need a few people to help with registration. Scottie confirmed that Carol Hagen with ARCFIP can help with registration. Bev will check to see if Selina Flores will help distribute certificates of attendance. Adrienne will see if any CDR people are available for additional jobs.

3) Awards-The nomination review committee is meeting today after the full ITC meeting. Members agreed that winners’ nomination letters should be read.

4) Door Prizes-We have not received the money yet from DEC. Lynn will invoice Linda Bradford. We will put the door prizes in tote bags with logos. The door prizes will be themed and also contain office supplies, energy bars, etc.

B) Curricula Updates-Cori has spoken with Mary Ann Discenza about the Orientation to Part C module and next steps. We can be ready to make it web-based but the Part C office has to decide what format they wish to use (Blackboard or some other web-based design). Mary Ann is working with Phyllis Mondak from DOE to decide method of implementation. This will determine HOW we make the module web-ready. Lynn suggested that Shannon Hardy would be a good contact and could assist if we needed information about web-based training. She also suggested TTAC online as a possible dissemination source.

Mary Ann has requested that the ITC attempt to market the other two modules, Knowledge of Development Delays and Disabilities in EI and Child Development. Cori will discuss at the Institute of Higher Education retreat on 4/13/06.

Finally, we discussed accountability for testing, keeping track of who passed the modules, etc. In the contract, the Part C office agreed to track this information. Alex reported that in medical school, you often have to take online tests/modules and upon successful completion, the computer prints out a document that you turn in to your supervisor. This might be a suggestion for the Part C office.

C) Next Year's Grant-Cori briefly informed members that the grant was approved for next year. Since we were focusing on the conference, it was agreed that we would discuss the grant in detail at the next meeting.

4. New Business

A) Personnel Shortage-Bev and Cori spoke with Sherry Winn from CoCoA following the last VICC meeting. Members of CoCoA reported several issues:

- Exposure to early intervention for students in preservice
- Fewer students, in general, going into early intervention
- Money-personnel can make more money in other jobs
- Natural environments (personnel do not like the travel, going into families' homes, etc)
- Licensure and billing issues
- How to attract and keep therapists
- Special instructors often can make more money in the schools and have summers off

Nancy reported that CoCoA members felt that this was not specifically an ITC issue but rather a systemic issue. She noted that they discussed HOW to attract students with the current salaries. ITC members agreed that we should explore the possibility of a job-posting board on the Part C web page. Cori and Bev will discuss with David Mills. Another idea was to participate in recruitment fairs such

as the VA Teach-In Day. Mary will find the date for this and see if we are able to participate.

B) Others-no additional new business was noted.

5. New Business-Alex shared that she has been talking with pediatric residents in an attempt to schedule yearly training related to early intervention. She has commitments from two of the four programs. Alex will be reviewing a copy of the Orientation to Part C module and will also be meeting with CDR to look at the Physicians' Training. It is our hope that we can collaborate on some training. She would also like to potentially set up training with family medicine practices.

Next full ITC meeting: July 5, 2006 from 10:00-12:00. Location to be determined.

Thanks for your time and enthusiasm!