

CQI Part C Fees Workgroup

Meeting Summary

April 2, 2001

Department for the Blind

And

Vision Impaired

Richmond, VA

Those attending: Carol Burke, Barbara Willard, Liz Fletcher, John Jackson, Forrest Mercer, Shirley Ricks, Linda Eggleston, Tracy Miller, Brenda Crockett, Sandy Mahon, and Mary Ann Discenza

Those absent: Wanda Pruett, Emily Dreyfus, Glen Slonnegar, Anne Lucas, Pat Abrams, Patti Seklemian, Joe Sharrer, and Joan Pine

I. Discussion – Training – Pertinent points:

- Request for a volunteer to develop a training plan. John Jackson agreed to develop a first draft of an outline (target date 4/6), Carol Burke, and staff will review first cut, full workgroup will receive draft by 4/13.
- Consensus that the curriculum should reflect the ability to pay process with examples, scenarios, and an emphasis on exceptions
- Include in the curriculum the laws related to fees
- Identify the target audience, site(s) and potential dates
- Discussion about ensuring inter-agency participation in the training as well as ensuring the development of informational materials for dissemination by local coordinators to the local councils, brochures and other educational materials about Part C, fees, etc.
- Target date for finalizing policies and procedures and related training documents – **May 15**
- First round of training for pilots – either **June 5th or 6th**. Location – Charlottesville – Forrest will coordinate site with DSS.
- Two councils volunteered for first phase-in – Rappahannock-Rapidan and Rockbridge
- Form needs to be developed to collect financial impact data. John J. will work with Tracy Miller to develop a draft for review/comment by workgroup

- Policy issues related to co-pays/deductibles were discussed and information needs to be developed to clarify provider questions about this topic

II. Discussion – issues requiring clarification related to draft policies and FAQ's

- Considerable discussion about intent of the draft policies related to definition of monthly fee, e.g. is it a monthly fee or cap
- Re-visited discussion by the workgroup about this issue and what families wanted in relationship to fees; fixed monthly payment in order for them to be able to plan their finances and not to be penalized if their child required more services
- Possible to use language that a family will pay no more than....
- Consensus of the workgroup, depending on public comment about this issue, further action may be required
- John J. agreed to review issues related to establishing caps for services in lieu of monthly fees and will bring back to workgroup for discussion
- Provider contracts were discussed and questions raised about whether providers would need to amend contracts with local early intervention systems once the draft policies are implemented

III. Proposed strategy for responding to public comment –

- Public comment ends April 16, 2001
- Format for public comment was discussed
- Workgroup will have an opportunity to review public comment and proposed responses at April 30, 2001 meeting.
- Public comment responses finalized after April 30th meeting
- New phase for workgroup – operationalizing statewide implementation of uniform family fees through technical assistance and training on draft policies

IV. Update on letter to the field –

- Letter going through internal clearance process
- Letter will be disseminated ASAP
- Target date for responses for site selection – **April 15, 2001**

Meeting adjourned.

Meeting Schedule:

April 30, 2001 Department for the Blind and Vision Impaired
10:00 AM - 4:00 PM
Library and Resource Center Conference Room

May 17, 2001 Department for the Blind and Vision Impaired
10:00 AM - 3:00 PM

NOTE: Administration Building (Headquarters)
Conference Room This is the first building on
your left as you enter the campus. Please park
in the visitor section on the side of the building
and enter through the front door.

June 13, 2001 Meeting immediately following the VICC meeting
Location TBA

Note: If you plan to attend the VICC meeting and do NOT
plan to bring your lunch, please call or e-mail me so
that I can order lunch for you. Phone: 757-259-
0302 or 757-259-2133. E-mail -
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