

System Transformation Update

July 1, 2009



**Infant & Toddler
Connection of Virginia**

A NOTE ABOUT THIS UPDATE:

This Update is prepared by the Infant & Toddler Connection of Virginia State Team at DBHDS and reviewed for accuracy and thoroughness by our partners at DMAS and VDH. Updates will be issued on or about the 1st and 16th of each month.

SPECIAL NOTE:

- The Department of Mental Health, Mental Retardation and Substance Abuse Services is now the Department of Behavioral Health and Developmental Services (DBHDS).

IMPLEMENTATION TASK FORCE:

- The task force meeting scheduled for June 26 was cancelled to allow additional time for DBHDS and DMAS to work on the manuals, procedures, data systems, etc. that are necessary for implementation of the Medicaid-EI Initiative. Once these draft documents and processes are more complete, they will be shared with the task force for discussion.
- Notes from task force meetings are posted on the Infant & Toddler Connection of Virginia website at <http://www.infantva.org/ovw-Transformation.htm#TaskForce>.
- The Family Cost Share Subgroup of the Implementation Task Force met on June 16 to continue discussing details needed in the family cost share practices to promote consistency in implementation across local systems. At this meeting, the subgroup focused on practices for:
 - Reconsideration of the family cost share when families are going to decline services due to cost, refuse to pay the monthly fee or get more than 60 days behind in paying the monthly fee; and
 - Adjusting family income based on extraordinary expenses.

Based on recommendations made by the subgroup, the Part C Office is revising the family cost share practices and drafting a Family Cost Share Agreement form. These documents will be discussed at what is expected to be the final meeting of the subgroup on July 20. Minutes from all subgroup meetings will be posted on the Infant & Toddler Connection of Virginia website in the same section as the meeting notes from the Implementation Task Force (see website link above).

EI MODULES:

- The second of the 4 online training modules that must be completed for early intervention certification, Family-Centered Practices, is now ready for use and can be accessed at <http://www.eitraining.vcu.edu>.

- Local system managers are asked to strongly encourage all practitioners to complete these training modules as they become available in order to avoid a last-minute rush to complete the certification requirements.
- The username, password and email that you use for the EI Modules are the mechanism to track you as an EI practitioner in the Part C system. Please do not create another account (for example, using your home e-mail address) if you cannot remember your information. The system cannot merge two accounts for the same person so you will not be able to access all of your certificates in one place, and you will be counted twice as a practitioner in the Part C database. If you forget your username or password, please call (540-943-6776) or email (cfhill@vcu.edu) Cori Hill, and she will assist you.

DATA SYSTEM:

- In-house testing has begun for the practitioner's database (EICERT). The user manual for EICERT is under development.
- On June 17, a memo was sent to all local system managers urging them to immediately work to ensure that all Medicaid-enrolled children have an accurate 12-digit Medicaid number entered in ITOTS. This effort must include checking the accuracy of Medicaid numbers for children already in ITOTS as well as entering accurate information as children enter the system or acquire Medicaid after entering the Part C system. Accurate Medicaid numbers are essential for the following reasons:
 - DMAS will be pulling preliminary reports over the summer to prepare for implementation of the Medicaid-EI Initiative; and
 - This information must be accurate in ITOTS in order for providers to receive Medicaid reimbursement through EPSDT beginning October 1, 2009.

STATEWIDE TELECONFERENCE INFORMATION SERIES:

- The statewide teleconference call that was originally scheduled for May 18 to provide information on a variety of monitoring and supervision topics has been re-scheduled for July 22, 10:00 – 11:30.
- A training session for system managers regarding the system transformation is being planned for August.
- Fiscal training related to the new revenue-expense reporting form and ARRA reporting requirements is being developed.
- Plans are underway for one-day practitioner trainings on the Medicaid – EI Initiative to be held in Roanoke, Richmond (2), and Northern Virginia in September. Presented jointly by DMAS and DBHDS, these trainings will address covered services, billing, documentation, provider qualifications, and utilization review.