

Making A Referral – Who & How?



**Infant & Toddler
Connection of Virginia**
A Program of the Department of
Behavioral Health and Developmental Services

The **Infant & Toddler Connection of Virginia** assists families with infants and toddlers birth to three with developmental delays and/or disabilities help their children learn and develop through everyday activities and routines so that they can participate fully in family and community activities. In order to take advantage of the services and supports available, families need to know about the system and how to access these resources! Please help to inform families of their options by becoming familiar with this guide.

Who is eligible for the Infant & Toddler Connection of Virginia?

- Infants and toddlers with 25% or greater delay in one or more developmental area(s): cognitive, adaptive, receptive or expressive language, social/emotional, fine motor, gross motor, vision, hearing development
- Infants and toddlers with atypical development – as demonstrated by atypical/questionable sensory-motor responses, social-emotional development, or behaviors, or an impairment in social interaction and communication skills along with restricted and repetitive behaviors
- Infants and toddlers with a diagnosed physical or mental condition that has a high probability of resulting in developmental delay – e.g., cerebral palsy, hearing or vision impairment, Down syndrome or other chromosomal abnormalities, central nervous system disorders, effects of toxic exposure, failure to thrive, etc.

What prompts a referral?

- You or the parent of an infant or toddler has concerns or suspicions about the child's development. Screening using a standardized developmental screening test (as recommended by the American Academy of Pediatrics) will help identify children who may be in need of early intervention services.

A diagnosed physical or mental condition is not required.

How are referrals made?

- Contact the Infant & Toddler Connection “central point of entry” for the city or county in which the family resides or call the state toll free number: 1-800-234-1448, or click on “Central Directory” at www.infantva.org. You may make the referral for the family, or provide contact information to the family.

Referrals should be made as soon as the concern is identified.

What information should be provided to the early intervention system when referring a child?

- Child's name, gender, and date of birth
- Name, address, and telephone number of the parent or legal guardian
- Reason for referral (child has suspected or confirmed developmental delay or disability)
- Health and physical information, including vision and hearing, results of any neurological or developmental evaluations and any other information pertinent to the child's physical and developmental status and needs
- Your name and telephone number

What should I discuss with the family?

- All children referred receive an eligibility determination, with parent consent. Eligibility determination plus any needed developmental screenings and assessments are provided at no cost to the family.
- The family is not obligated to accept services
- If the child is found eligible for participation in the system, the family will guide the development of an Individualized Family Service Plan (IFSP) that identifies the services and supports needed to promote the child's development and support the family in their daily activities and routines with their child
- No child or family is denied services and supports identified on the IFSP because of their inability to pay

What else can I do to support the family?

- Volunteer to provide input into the development of each family's IFSP and to monitor its implementation
- Develop and maintain relationships with those providing early intervention services to the child and family

The Arc of Virginia is a resource for family support. Please call: 1-888-604-2677

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10/20

Referrals to the **Infant & Toddler Connection of Virginia** are made by contacting the early intervention **central point of entry** for the child's and family's locality. A list of Virginia counties and cities, and the corresponding point of entry, is provided below. Referral information can also be obtained by calling the Virginia statewide central directory at (800) 234-1448 or by visiting www.infantva.org

COUNTIES	
13	Accomack
05	Albemarle
02	Allegheny
20	Amelia
06	Amherst
06	Appomattox
03	Arlington
04	Augusta
34	Bath
06	Bedford
24	Bland
33	Botetourt
36	Brunswick
10	Buchanan
20	Buckingham
06	Campbell
30	Caroline
24	Carroll
19	Charles City
20	Charlotte
08	Chesterfield
35	Clarke
33	Craig
31	Culpeper
20	Cumberland
12	Dickenson
09	Dinwiddie
23	Essex
14	Fairfax
31	Fauquier
25	Floyd
05	Fluvanna
27	Franklin
35	Frederick
25	Giles
23	Gloucester
15	Goochland
24	Grayson
05	Greene
09	Greensville
36	Halifax
17	Hanover
19	Henrico
27	Henry
04	Highland
39	Isle of Wight
40	James City
23	King & Queen
30	King George
23	King William
23	Lancaster
12	Lee
22	Loudoun
05	Louisa
20	Lunenburg
13	Northhampton
23	Northumberland
20	Nottoway
31	Orange
35	Page
27	Patrick
11	Pittsylvania
15	Powhatan
20	Prince Edward
09	Prince George
29	Prince William
25	Pulaski
31	Rappahannock
23	Richmond
33	Roanoke
34	Rockbridge
18	Rockingham
10	Russell
12	Scott
35	Shenandoah
24	Smyth
39	Southampton
30	Spotsylvania
30	Stafford
09	Surry
09	Sussex
10	Tazewell
35	Warren
21	Washington
23	Westmoreland
12	Wise
24	Wythe
40	York

CITIES

21	Abingdon
01	Alexandria
03	Arlington
06	Bedford
21	Bristol
34	Buena Vista
05	Charlottesville
07	Chesapeake
02	Clifton Forge
23	Colonial Beach
09	Colonial Heights
02	Covington
11	Danville
09	Emporia
14	Fairfax
14	Falls Church
04	Fishersville
39	Franklin
30	Fredericksburg
24	Galax
16	Hampton
18	Harrisonburg
09	Hopewell
34	Lexington
06	Lynchburg
29	Manassas
29	Manassas Park
24	Marion
27	Martinsville
16	Newport News
26	Norfolk
12	Norton
09	Petersburg
40	Poquoson
28	Portsmouth
29	Quantico
25	Radford
32	Richmond
33	Roanoke
33	Salem
36	South Boston
36	South Hill
14	Springfield
37	Staunton
39	Suffolk
38	Virginia Beach
37	Waynesboro
23	West Point
40	Williamsburg
35	Winchester

- ▶ **Step 1 – Locate family's county or city.**
- ▶ **Step 2 – Note number to left of county or city.**
- ▶ **Step 3 – Match number to corresponding central point of entry below.**

CENTRAL POINTS OF ENTRY

Infant & Toddler Connection of:	Phone	Fax
01 Alexandria	(703) 746-3387	(703) 746-6939
02 Alleghany Highlands	(540) 863-1620	(540) 863-1625
03 Arlington	(703) 228-1630	(703) 228-1126
04 Augusta-Highland	(540) 245-5133	(540) 245-5275
05 the Blue Ridge	(434) 970-1391	(434) 972-1827
06 Central Virginia	(434) 947-2888	(434) 947-2389
07 Chesapeake	(757) 547-8929	(757) 547-3477
08 Chesterfield	(804) 768-7205	(804) 272-2200
09 Crater District	(804) 862-8002 ext. 3160	(804) 863-1695
10 Cumberland Mountain	(276) 964-6702	(276) 964-0265
11 Danville - Pittsylvania	(434) 799-0456	(434) 799-3100
12 DILENOWISCO	(276) 431-4370	(276) 431-2863
13 Eastern Shore	(800) 568-9269	(757) 490-2936
14 Fairfax - Falls Church	(703) 246-7121	(703) 653-1385
15 Goochland - Powhatan	(804) 657-2010	(804) 556-9165
16 Hampton - Newport News	(757) 726-4012	(757) 726-4011
17 Hanover	(804) 723-2070	(804) 723-2079
18 Harrisonburg - Rockingham	(540) 433-7144	(540) 432-6989
19 Henrico - Charles City - New Kent	(804) 727-8372	(804) 727-8666
20 Heartland	(434) 395-2967	(434) 395-2969
21 Highlands	(276) 619-2406	(276) 525-1530
22 Loudoun	(703) 777-0561	(703) 737-8235
23 Middle Peninsula - Northern Neck	(804) 758-5250	(804) 758-5183
24 Mount Rogers	(276) 223-3270	(276) 223-3295
25 New River Valley	(540) 831-7529	(540) 831-6908
26 Norfolk	(757) 441-1186	(757) 441-5995
27 Piedmont	(276) 656-0425 ext. 102	(276) 632-0127
28 Portsmouth	(757) 393-8321	(757) 393-5299
29 Prince William, Manassas & Manassas Park	(703) 792-7879	(703) 792-4954
30 Rappahannock Area	(540) 372-3561	(540) 940-2286
31 Rappahannock Rapidan	(540) 829-7480	(540) 829-7456
32 Richmond	(804) 855-2742	(804) 343-7697
33 Roanoke Valley	(540) 204-9983	(540) 857-7309
34 Rockbridge Area	(540) 462-6638	(540) 462-6714
35 Shenandoah Valley	(540) 635-2452	(540) 635-3558
36 Southside	(434) 326-1031	(434) 374-3221
37 Staunton-Waynesboro	(540) 245-5133	(540) 885-0871
38 Virginia Beach	(757) 385-4400	(757) 496-6825
39 Western Tidewater	(757) 562-6806	(757) 562-2992
40 Williamsburg * James City * York * Poquoson	(757) 566-8687	(757) 566-8977

