

Making A Referral – Who & How?



**Infant & Toddler
Connection of Virginia**
A Program of the Department of
Behavioral Health and Developmental Services

The **Infant & Toddler Connection of Virginia** assists families with infants and toddlers birth to three with developmental delays and/or disabilities help their children learn and develop through everyday activities and routines so that they can participate fully in family and community activities. In order to take advantage of the services and supports available, families need to know about the system and how to access these resources! Please help to inform families of their options by becoming familiar with this guide.

Who is eligible for the Infant & Toddler Connection of Virginia?

- Infants and toddlers with 25% or greater delay in one or more developmental area(s): cognitive, adaptive, receptive or expressive language, social/emotional, fine motor, gross motor, vision, hearing development
- Infants and toddlers with atypical development – as demonstrated by atypical/questionable sensory-motor responses, social-emotional development, or behaviors, or an impairment in social interaction and communication skills along with restricted and repetitive behaviors
- Infants and toddlers with a diagnosed physical or mental condition that has a high probability of resulting in developmental delay – e.g., cerebral palsy, hearing or vision impairment, Down syndrome or other chromosomal abnormalities, central nervous system disorders, effects of toxic exposure, failure to thrive, etc.

What prompts a referral?

- You or the parent of an infant or toddler has concerns or suspicions about the child's development. Screening using a standardized developmental screening test (as recommended by the American Academy of Pediatrics) will help identify children who may be in need of early intervention services.

A diagnosed physical or mental condition is not required.

How are referrals made?

- Contact the Infant & Toddler Connection “central point of entry” for the city or county in which the family resides or call the state toll free number: 1-800-234-1448, or click on “Central Directory” at www.infantva.org. You may make the referral for the family, or provide contact information to the family.

Referrals should be made as soon as the concern is identified.

What information should be provided to the early intervention system when referring a child?

- Child's name, gender, and date of birth
- Name, address, and telephone number of the parent or legal guardian
- Reason for referral (child has suspected or confirmed developmental delay or disability)
- Health and physical information, including vision and hearing, results of any neurological or developmental evaluations and any other information pertinent to the child's physical and developmental status and needs
- Your name and telephone number

What should I discuss with the family?

- All children referred receive an eligibility determination, with parent consent. Eligibility determination plus any needed developmental screenings and assessments are provided at no cost to the family.
- The family is not obligated to accept services
- If the child is found eligible for participation in the system, the family will guide the development of an Individualized Family Service Plan (IFSP) that identifies the services and supports needed to promote the child's development and support the family in their daily activities and routines with their child
- No child or family is denied services and supports identified on the IFSP because of their inability to pay

What else can I do to support the family?

- Volunteer to provide input into the development of each family's IFSP and to monitor its implementation
- Develop and maintain relationships with those providing early intervention services to the child and family

The Arc of Virginia is a resource for family support. Please call: 1-888-604-2677

Making A Referral – Where?



Referrals to the **Infant & Toddler Connection of Virginia** are made by contacting the early intervention **central point of entry** for the child's and family's locality. A list of Virginia counties and cities, and the corresponding point of entry, is provided below. Referral information can also be obtained by calling the Virginia statewide central directory at (800) 234-1448 or by visiting www.infantva.org

**Infant & Toddler
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COUNTIES

13	Accomack	25	Pulaski
05	Albemarle	31	Rappahannock
02	Allegheny	23	Richmond
20	Amelia	33	Roanoke
06	Amherst	34	Rockbridge
06	Appomattox	18	Rockingham
03	Arlington	10	Russell
04	Augusta	12	Scott
34	Bath	35	Shenandoah
06	Bedford	24	Smyth
24	Bland	39	Southampton
33	Botetourt	30	Spotsylvania
36	Brunswick	30	Stafford
10	Buchanan	09	Surry
20	Buckingham	09	Sussex
06	Campbell	10	Tazewell
30	Caroline	35	Warren
24	Carroll	21	Washington
19	Charles City	23	Westmoreland
20	Charlotte	12	Wise
08	Chesterfield	24	Wythe
35	Clarke	40	York

CITIES

33	Craig	21	Abingdon
31	Culpeper	01	Alexandria
20	Cumberland	03	Arlington
12	Dickenson	06	Bedford
09	Dinwiddie	21	Bristol
23	Essex	34	Buena Vista
14	Fairfax	05	Charlottesville
31	Fauquier	07	Chesapeake
25	Floyd	02	Clifton Forge
05	Fluvanna	23	Colonial Beach
27	Franklin	09	Colonial Heights
35	Frederick	02	Covington
25	Giles	11	Danville
23	Gloucester	09	Emporia
15	Goochland	14	Fairfax
24	Grayson	14	Falls Church
05	Greene	04	Fishersville
09	Greensville	39	Franklin
36	Halifax	30	Fredericksburg
17	Hanover	24	Galax
19	Henrico	16	Hampton
27	Henry	18	Harrisonburg
04	Highland	09	Hopewell
39	Isle of Wight	34	Lexington
40	James City	06	Lynchburg
23	King & Queen	29	Manassas
30	King George	29	Manassas Park
23	King William	24	Marion
23	Lancaster	27	Martinsville
12	Lee	16	Newport News
22	Loudoun	26	Norfolk
05	Louisa	12	Norton
20	Lunenburg	09	Petersburg
31	Madison	40	Poquoson
23	Mathews	28	Portsmouth
36	Mecklenburg	29	Quantico
23	Middlesex	25	Radford
25	Montgomery	32	Richmond
05	Nelson	33	Roanoke
19	New Kent	33	Salem
13	Northampton	36	South Boston
23	Northumberland	36	South Hill
20	Nottoway	14	Springfield
31	Orange	37	Staunton
35	Page	39	Suffolk
27	Patrick	38	Virginia Beach
11	Pittsylvania	37	Waynesboro
15	Powhatan	23	West Point
20	Prince Edward	40	Williamsburg
09	Prince George	35	Winchester
29	Prince William		

Step 1 – Locate family's county or city.

Step 2 – Note number to left of county or city.

Step 3 – Match number to corresponding central point of entry below.

CENTRAL POINTS OF ENTRY

Infant & Toddler Connection of:	Phone
01 Alexandria	(703) 746-3387 (703) 746-3350
02 Alleghany Highlands	(540) 863-1620
03 Arlington	(703) 228-1630
04 Augusta-Highland	(540) 245-5133
05 the Blue Ridge	(434) 970-1491 (434) 970-1391
06 Central Virginia	(434) 477-5904
07 Chesapeake	(757) 547-8929
08 Chesterfield	(804) 768-7205
09 Crater District	(804) 862-8002 ext. 3160
10 Cumberland Mountain	(276) 964-6702 (800) 347-4939 TDD
11 Danville - Pittsylvania	(434) 799-0456 ext. 3141
12 DILENOWISCO	(276) 431-4370 (800) 453-4332 Toll-Free
13 the Eastern Shore	(800) 568-9269 Toll-Free
14 Fairfax - Falls Church	(703) 246-7121
15 Goochland - Powhatan	(804) 657-2010
16 Hampton - Newport News	(757) 726-4012
17 Hanover	(804) 723-2070
18 Harrisonburg - Rockingham	(540) 433-7144 ext. 1
19 Henrico - Charles City - New Kent	(804) 727-8372
20 the Heartland	(434) 395-2967 (866) 392-8502 Toll-Free
21 the Highlands	(276) 619-2406
22 Loudoun County	(703) 777-0561 (571) 258-3095
23 the Middle Peninsula - Northern Neck	(804) 758-5250 (800) 305-2229 Toll-Free
24 Mount Rogers	(276) 223-3270
25 the New River Valley	(540) 831-7529
26 Norfolk	(757) 441-1186
27 the Piedmont	(276) 632-7128 (276) 632-2108 ext. 1241
28 Portsmouth	(757) 393-8321
29 Prince William, Manassas & Manassas Park	(703) 792-7879
30 the Rappahannock Area	(540) 372-3561 (877) 268-4169 Toll Free
31 Rappahannock Rapidan	(540) 829-7480
32 Richmond	(804) 855-2742
33 Roanoke Valley	(540) 204-9983
34 the Rockbridge Area	(540) 462-6638
35 the Shenandoah Valley	(540) 635-2452
36 Southside	(434) 570-1505
37 Staunton-Waynesboro	(540) 245-5133
38 Virginia Beach	(757) 385-4400
39 Western Tidewater	(757) 562-6806
40 Williamsburg * James City * York * Poquoson	(757) 566-8687