

# Infant & Toddler Connection of Virginia

## FAMILY COST SHARE PROCEDURES

### Fee Appeal Form



The family must provide proof of income and documentation of expenses that exceed the average monthly allowable amount. Do not include any items that were previously deducted from the gross amount.

**Total net monthly family income**

\$ \_\_\_\_\_

Monthly Family Expenses:

Housing, (rent, mortgage)	\$ _____
Transportation, (bus, cab, repairs, license)	\$ _____
Credit Debt	\$ _____
Auto Insurance (\$75/month)	\$ _____
Utilities (\$310/month)	\$ _____
Food (\$125 per person)	\$ _____
Telephone (\$65/month)	\$ _____
Gasoline (\$100 per adult)	\$ _____
Clothing (\$35 per person)	\$ _____
Other Debt, (garnishments, child support, alimony, etc.)	\$ _____
Child Care	\$ _____
Health Insurance	\$ _____
Life Insurance	\$ _____
Medical	\$ _____
Taxes, (personal property, real estate, etc.)	\$ _____
Other Expenses (Related to the Child's Special Needs) (Specify)	
_____	\$ _____
_____	\$ _____

**TOTAL MONTHLY FAMILY EXPENSES**

\$ \_\_\_\_\_

**Disposable Income** (Income less Expenses)

\$ \_\_\_\_\_

**Fee Cap @ 10% of Disposable income**

\$ \_\_\_\_\_ \*

\_\_\_\_\_   
\* (if Disposable Income is \$0.00 or less, no fee will be charged)