



Dear System Managers:

The Partnership for People with Disabilities at Virginia Commonwealth University, through a contract from the Infant & Toddler Connection of Virginia (DMHMRSAS), is pleased to announce another training of *Kaleidoscope: New Perspectives in Service Coordination, Level I*. While this highly interactive and informative training is designed to meet the needs of new service coordinators, more experienced service coordinators will find this training helpful, renewing, and fun!

The training sessions will be held in Hampton on January 17th, January 18th, and February 11th at The Hampton Healthy Families Partnership building. The training times are 9:00 a.m.-4:30 p.m. on Days 1 and 3 and 8:30 a.m.-4:00 p.m. on Day 2. Please note that space is limited to 30 participants. Participants **MUST** commit to all three days of training and complete pre-training and mid-session activities. Participants will also be asked to complete pre and posttests to assist us in learning about participants' knowledge.

The cost of the training is \$100 per person to assist in the payment for training materials. You may register and pay by credit card at www.vcu.edu/partnership/klevel1

If you are paying by check or purchase order, payment should be sent to:

Partnership for People with Disabilities
PO Box 843020
Richmond, VA 23284-3020

Attn: Cori Hill (*PLEASE BE SURE TO INCLUDE THIS*)

***Please be sure to include your name and indicate that the fee is for KI training with your payment.**

Continental breakfast and lunch are provided each day. Participants are responsible for making their own lodging. Suggested hotels include:

Courtyard by Marriott
1917 Coliseum Drive
Hampton, VA 23666
757-838-3300

Ramada
1905 Coliseum Drive
Hampton, VA 23666
757-827-7400

Hampton Marina Hotel
700 Settlers Landing Road
Hampton, VA 23669
757-727-9700

We would greatly appreciate your help in disseminating this information to service coordinators in your area as soon as possible. **Interested service coordinators should contact me via e-mail or phone to be added to the participant list. I will need the following information:**

- ❖ **Name**
- ❖ **Mailing address**
- ❖ **E-mail**
- ❖ **Phone number**

Thank you in advance for your assistance! Please do not hesitate to call or email me if you have any questions.

Cori Hill
VA EI Training Specialist
(540) 943-6776